

# Help using this PDF claim form

You can save data typed into this PDF claim form if you use **Adobe Reader**.

This means that you do not have to fill the form in one session.

This form will only save if:

- the form is saved onto your computer, and
- opened in a recent version of Adobe Reader

The form will not save in:

- versions of Acrobat Reader older than version XI
- other PDF readers, for example *Preview* on a Mac or *Foxit* on a PC

You can download **Adobe Reader** free of charge from the Adobe website.

## **If you are having technical difficulties:**

- downloading the form
- navigating around the form, or
- printing the form

Please contact the **DWP Online helpdesk**.

Phone: **0800 169 0154**

Email: [dwponline.helpdesk@dwp.gsi.gov.uk](mailto:dwponline.helpdesk@dwp.gsi.gov.uk)

Opening hours

Monday to Friday: 8am - 6pm

Closed on weekends and all Public and Bank Holidays.

For help and advice on the information you need to put on the form or about the benefit you want to claim, contact the office that deals with the benefit.

Calls to 0800 numbers are free from landlines or mobiles.

# State Pension statement



Department  
for Work &  
Pensions

Please tear off and keep for your information.

## What is a State Pension statement?

A State Pension statement will give you an estimate of how much State Pension you may get and the earliest date you can claim. The estimate will be based on your National Insurance contribution record as it stands on the date the statement is produced.

Your State Pension statement is not a guarantee. The amount you get when you claim your State Pension may be different from the amount on your statement. You may want to get financial advice before making decisions based on your State Pension statement.

## Who can get a State Pension statement?

You can get a State Pension statement if you are aged 16 or over and at least 30 days away from your State Pension age when we look at your application.

## Completing the form

Please fill in the form in **black ink** and send to the address below. You must sign the form in **Part 7** – if you do not your application may be delayed.

If you need any help, please call us on **0800 731 0175** (if you live in the UK) or **+44 191 218 3600** (if you live outside the UK). You can also write to us at:

**Newcastle Pension Centre, Futures Group  
The Pension Service 9  
Mail Handling Site A  
WOLVERHAMPTON  
GREAT BRITAIN  
WV98 1LU**

## Other ways to get a State Pension statement

If you live in the UK you can get a State Pension statement by calling us on **0800 731 0175**. Lines are open Monday to Friday 8am to 6pm. For security and quality purposes your call may be monitored and recorded.

If you have speech or hearing difficulties you can contact us using a textphone on **0800 731 0176**.

### If you live outside the UK

You can call us by dialling **+44 191 2183600** to get a State Pension statement. Lines are open Monday to Friday 8am to 6pm. If you have speech or hearing difficulties you can contact us using a textphone on **+44 191 2182051**.

Call to **0800** numbers are free from landlines and mobile.

BR19 07/18

## How long will it take to get my statement?

We will normally send you a State Pension statement within 10 working days of receiving your application.

## Sending your State Pension statement to someone else

If you would like us to send your State Pension statement to someone else, please tick the box in **Part 5** and fill in **Part 6**.

We can only send your State Pension statement to someone else if:

- they have an existing Power of Attorney, or
- you give us your permission in writing to do this now

If you are making the application on behalf of someone you are authorised to act for, we will need to see proof of that authority before we can send you their State Pension statement.

## Claiming State Pension

**You cannot use this form to claim your State Pension. This form is to get a State Pension statement.**

To find out how to claim your State Pension go to [www.gov.uk/state-pension/how-to-claim](https://www.gov.uk/state-pension/how-to-claim)

## How the Department for Work and Pensions collects and uses information

When we collect information about you we may use it for any of our purposes. These include dealing with:

- social security benefits and allowances
- child support
- employment and training
- financial planning for retirement
- occupational and personal pension schemes

We may get information about you from others for any of our purposes if the law allows us to do so. We may also share information with certain other organisations if the law allows us to.

To find out more about how we use information, visit our website [www.gov.uk](https://www.gov.uk)

# State Pension statement

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## Application for a State Pension statement

### Part 1 About you

Please tell us about yourself. Use BLOCK CAPITALS and black ink.

Letters Numbers

Letter

**National Insurance (NI) number**

**Title**

**Current surname or family name**

**First name and any middle names**

**Any other surnames or family names you have previously been known by**

**Date of birth** – DD/MM/YYYY

**Full address including postcode or zip code**

**Correspondence address**

if different from above. Give us the full address, including the postcode or zip code.

**Have you ever worked or paid National Insurance in the Isle of Man?**

No

Yes

# Application for a State Pension statement continued

## Part 2 Marital status

Please tick the description that applies to you and give exact dates as DD/MM/YYYY.

**Single**

**Married**

Date of marriage

If you converted or changed your civil partnership into a marriage, or married your civil partner, enter the date your marriage is treated as starting on.

**Civil partner**

Date of formation of civil partnership

**Divorced**

Date of marriage

If you converted or changed your civil partnership into a marriage, or married your civil partner, enter the date your marriage is treated as starting on.

Date of divorce

**Civil partnership dissolved**

Date of formation of civil partnership

Date of dissolution

**Widowed**

Date you were married

If you converted or changed your civil partnership into a marriage, or married your civil partner, enter the date your marriage was treated as starting on.

Date you were widowed

**Surviving civil partner**

Date of formation of civil partnership

Date your civil partner died

## Part 3 Contact details

**If we need to contact you before we send you your State Pension statement, how would you prefer us to get in touch with you?**

By letter to the address given in **Part 1**.

By phone.  
Please give number below.

**Home phone number**

**Daytime phone number**, if different

What is this number?

Work

Mobile

Textphone

**If you live in Wales, we can send you your State Pension statement in English or Welsh. Which language do you prefer?**

English

Welsh

**We can send you your State Pension statement in braille or large print.**

Please tick a box if you prefer one of these choices.

Braille

Large print

# Application for a State Pension statement continued

## Part 4 Living outside the United Kingdom

We use United Kingdom (UK) to mean England, Scotland, Wales and Northern Ireland.

If you are currently living in the UK please go to **Part 5**.

If you are currently living outside the UK, please tell us:

### **Your last two UK addresses, including postcodes**

Address 1

Address 2

### **The date you left the UK**

Use DD/MM/YYYY.

# Application for a State Pension statement continued

## Part 5 What to do now

Please tick the box that applies to you. If you tick both boxes, we will only send the State Pension statement to you.

### Where do you want your State Pension statement sent?

**To me** at the address I have given in **Part 1**.

Please go to **Part 7**.

**To my representative.**

I want my representative to handle any follow-up enquiries that relate to my State Pension statement.

Please go to **Part 6**.

**Please note that:**

- this authorisation relates only to enquiries made to the Newcastle Pension Centre, Futures Group and
- we can only provide information to your representative for the period that your State Pension statement is held on our computer records

If you request another State Pension statement in the future, you would need to provide further authorisation for us to provide or discuss that statement with your representative.

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**I am a Personal Acting Body.**

Send the State Pension statement to me.

Please go to **Part 6**.

Please provide proof of your authority. For example, power of attorney.

A *Personal Acting Body* is a named person appointed to look after all or some aspects of a customer's affairs.

# Application for a State Pension statement continued

## Part 6 Your representative

Please give details of your representative.

If you are a Personal Acting Body, please give **your** name and address.

**Title**

**Surname or family name**

**Other names**

**Organisation's name**

if this applies.

**Full address including postcode  
or zip code**

**Daytime phone number**

**Fax number**

**Reference number**

if you know it

Please go to **Part 7**.

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## Part 7 Signature

Please sign and date this form.

**Signature**

**Date** DD/MM/YYYY

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## Where to send this form

Send this form to

**Newcastle Pension Centre, Futures Group**

**The Pension Service 9**

**Mail Handling Site A**

**Wolverhampton**

**WV98 1LU**

**United Kingdom**